

## VACATE NOTICE

Date:			
Property address:			
Tenant(s) name:			
Lease commencement date:		Lease expiry date:	
Weekly rent:	\$	Rent to vacate date:	\$

**NO GROUNDS**

I/We hereby give written notice that I/we wish to terminate our Tenancy Agreement. As the Agreement is under the continuation clause, I/we hereby give a minimum of 21 days' notice & will vacate possession by 5pm on \_\_\_/\_\_\_/\_\_\_.

**END OF FIXED TERM AGREEMENT**

I/We hereby advise that we wish to give vacant possession of the premises on \_\_\_/\_\_\_/\_\_\_, being the expiry of the fixed term agreement, which is a date no earlier than 14 days after the date of this notice.

**BREAKING OF FIXED TERM AGREEMENT**

I/We hereby advise that due to \_\_\_\_\_ we are requesting that the landlord release us from our Tenancy Agreement. I/We understand that we are responsible for rent until a suitable tenant is found & commences their lease, re-letting fees & advertising.

**INSPECTION BY PROSPECTIVE TENANTS**

I/We understand that in order to re-lease the property you are required to advertise & have inspections with prospective purchasers.

You have permission to conduct inspections of the property between 9am – 5pm Monday to Friday. Please contact me to confirm the appointment on: \_\_\_\_\_.

**RETURN OF KEYS & OUTGOING INSPECTION**

I/We acknowledge that I will receive a copy of the cleaning requirements guide. I/We understand that the property will be completely vacated, cleaned and ready for final inspection when all keys, security devices & remotes are returned.

I/We understand that a daily occupation fee will apply for each day these items are not returned to City Beach Properties & the condition of the property is not to a satisfactory standard.



Forwarding address:	
Phone:	
Email:	
Signed by tenant/s:	

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